



torontopotters

20th BIENNIAL JURIED EXHIBITION ~ October 1- 31st 2018

ENTRY FORM

Entry form must be post dated by June 1 2018 and sent with payment to:

**Toronto Potters Biennial Exhibition c/o Hana Balaban-Pommier
438 Concord Avenue
Toronto ON M6H 2P8**

(Minimum 1 and Maximum of 3 pieces)

Name:..... Phone:.....
Address:..... E-mail:.....
.....
.....

ENTRY	TITLE & GENERAL DESCRIPTION	MEDIUM	DIMENSIONS	WHOLESALE PRICE	CATEGORY	
					for use	expression
A						
B						
C						

The cost of submission is \$45 regardless of the number of pieces submitted. Cheques to be made out to 'Toronto Potters'.

I have read the Entry Guidelines, and agree to abide by the instructions and regulations stated therein.

Signed: _____ Print Name: _____ Date: _____

**Toronto Potters would like to thank all artists for submitting their entries.
Please keep a copy of this entry form for your records.**



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ACTIVITY SIGN UP SHEET

Please submit with Biennial Application Form and Payment

Name: _____ Email: _____

Date	Time	Description	Check
Jurying Process June 9th	8:45 am- 11:00 am.	2 people to attend door for drop off of pieces and assist with transportation as necessary	
June 9th	12:00 noon	1 person to pick up and bring lunch for jurors and crew	
June 10th	1:45-4:00 pm	1-2 people to attend door for pick up of pieces	
June 10th	1:00 pm – 2:00 pm.	2 people: pick-up crew to help packing and carrying	
June 12th	9:30 am - 12:00 pm	1-2 people to prepare and bring lunch for photographer and crew	
Event Advertising	May-June	Writers - press release and personalized VIP invitations (politicians etc.)	
	September	2-3 people for distribution of flyers	
Opening Reception October 5th	5:30-8:00	1 person: Food coordinator	
October 5th	6:00-8:00	2 people for food services: Receiving food, replenishing, removing dirty plates	
October 5th	7:30-8:30	2 people for Clean up crew	

Each Participant is encouraged to volunteer for at least one area of support activity in order to enhance our exhibition.